

GLEN COVE CITY SCHOOL DISTRICT

ADMINISTRATIVE OFFICES
GLEN COVE, NEW YORK

Board of Education Business Meeting November 22, 2010 – 8:00 p.m. Connolly School

AGENDA

A. CALL TO ORDER

B. EXECUTIVE SESSION (6:30 p.m.)

C. PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE & ROLL CALL (8:00 p.m.)

**D. APPROVAL OF MINUTES OF THE BOARD OF EDUCATION
MEETING OF October 18, 2010, November 8, 2010, and
November 15, 2010**

Presented by District Clerk

Tab 2

E. COMMENDATIONS / EDUCATION SPOTLIGHT

This section of the agenda gives the Board of Education an opportunity to commend individuals for outstanding accomplishments and / or contributions and to spotlight to District's programs or other educational initiatives.

- This month the Board commends Mr. Joseph Cunningham for his service to country and community.

F. PUBLIC PARTICIPATION

This section gives the Board of Education the opportunity to residents who wish to raise a question or to make a brief statement on **agenda items only**. The time available will generally be limited for each question or statement.

G. POLICY

In accordance with Board Policy Formulation, Adoption and Amendment of Policies, majority vote of the entire Board at two successive regular meetings is required to adopt, change or repeal a policy.

1. Approval / Suspension (First Reading)

- a. Recommend the Board amend Policy #6553 (Working from Home) to read as follows:

Tab 3

It is the Board of Education's policy that employees working from home with pay is prohibited and shall not occur under any circumstances.

- b. Recommend the Board amend Policy #7223 (High School Senior's Status: Class Rank, Valedictorian, and Salutatorian)

Tab 4

2. **Adoption / Revision (Second Reading)**

3. **Policy Discussion**

- a. Recommend the Board discuss an amendment to Policy and Regulation #5633 (Use of High School Track and Field Lights) Sections 5 and 6 regarding illumination of field lights until 9:00 p.m. **Tab 5**

H. **RECOMMENDED ACTIONS**

1. **PERSONNEL**

- a. **Resignation, Termination, Leaves of Absence:** **Tab 6**
The Superintendent of Schools recommends the Board of Education approve the following Resignations, terminations, leaves of absence, and/or position abolitions in accordance with applicable provisions of Education Law and Civil Service as cited in **Schedule I** and **Schedule IA**.
- b. **Appointments, Tenure, Salary Changes:** **Tab 7**
The Superintendent of Schools recommends the Board of Education approve the following employment appointments, tenure appointments, and salary changes in accordance with applicable provisions of Education Law and Civil Service, as cited in **Schedule II** and **Schedule IIA**.

2. **FINANCIAL MATTERS**

- a. Recommend the Board accept the Treasurer's Report dated November 22, 2010. **Tab 8**
- b. Recommend the Board accept the Revenue Budget Status Reports for the General Fund and Lunch Fund dated as of 7/31/10 & 8/31/10. **Tab 9**
- c. Recommend the Board accept the Appropriate Status Report as of 8/31/10 and 9/30/10. **Tab 10**
- d. Recommend the Board accept the Register of Bills as follows: **Tab 11**
General Fund, Cafeteria, Special Aid, Capital, and Workers Comp for the October 1 through October 15, October 16 through October 31, and November 1 through November 15, 2010.

3. **UNFINISHED BUSINESS**

- a. **Consent Agenda** (Omnibus Motion)
- b. **Discussion Items**
1. Recommend the Board receive and discuss the independent audit report for the fiscal year ending June 30, 2010 as presented by the District's outside auditing firm of Nawrocki Smith LLP.

4. NEW BUSINESS

a. Consent Agenda (Omnibus Motion)

1. Approval of Budget Development Calendar & Guidelines Tab 12

Recommend the Board approve the 2011 – 2012 Budget Development Calendar and Budget Development Guidelines.

2. Approval of Class Size Guidelines Tab 13

Recommend the Board approve the Class Size Guidelines for the 2011 – 2012 school year.

3. Appointment of District Construction Manager

Recommend the Board appoint Park East Construction Company as the District's Construction Manager for oversight management of the following capital projects at the rate of 4%: high school roof phase two construction (bond issue), Deasy Elementary School roof replacement, Gribbin Elementary School roof replacement, and Gribbin Elementary School boiler replacement; and to provide oversight management of the closeout of the following capital projects at hourly rates of \$135 (principal as needed), \$115 (project manager as needed), \$85 (onsite project superintendent as needed): high school gym complex windows and doors, high school kitchen exhaust hood upgrade/fire suppression, high school bathroom, Connolly Elementary School fifth grade modular classroom, and Landing Elementary School multipurpose room.

4. Appointment of Architect Tab 14

Recommend the Board appoint Wiedersum Associates Architects, PLLC as the district's architect of record for the high school boys and girls locker room renovations at a fee of 5.5% of construction costs and for the preparation of a full facility needs assessment on all buildings along with the completion of the state required Building Condition Survey at a fixed fee of \$28,000.

5. Annual Professional Performance Review Plan Tab 15

Recommend the Board approve and adopt the revised Annual Professional Performance Review Plan dated November 22, 2010.

6. Acceptance of Donation from North Shore Day Camp Tab 7

Recommend the Board accept the donation from the North Shore Day Camp for use of school facilities during summer 2010.

7. Establish Fine Arts Committee

Recommend the Board establish a Fine Arts Committee and appoint Trustees to sit on such committee.

8. Acceptance of Donation of Blue Spruce Tree

Recommend the Board accept the donation of a blue spruce tree in recognition of Landing School's Blue Ribbon designation from a donor who wishes to remain anonymous.

9. Payment Approval for High School Track

Recommend the Board approve payment #4 (final payment) to Pioneer Land and Asphalt Paving in the amount of \$40,974.50 for work completed to date on the high school track.

10. Deduct Change Order Approval for High School Track

Recommend the Board approve the deduct change order to Pioneer Land and Asphalt Paving in the amount of \$2,850 for elimination of pole vault for additional long jump as part of the high school track project.

11. Payment of Tax Certiorari Claims

Tab 8

Recommend the Board approve the payment of tax certiorari claims as outlined in the memorandum from Kevin Wurtz dated November 9, 2010.

12. Approval of Memorandum of Understanding for Translation Services

Tab 9

Recommend the Board approve the MOU for translation services with Eiber Translations, Inc. for the 2010-2011 school year; fee not to exceed \$5,000.

13. CSE/CPSE MINUTES

Tab 10

Recommend the Board accept the action of the Committee on Special Education (CSE) as identified in the attached minutes September 29, October 6, 7, 8, 13, 14 and 15, 2010.

b. Discussion Items

I. REPORTS

1. Board of Education
2. Board of Education Committee Reports
3. Superintendent of Schools

J. LEGISLATIVE CONSIDERATION

K. ITEMS NOT LISTED ON THE AGENDA

This section of the agenda gives the Board of Education an opportunity to raise any question or item not on the agenda.

L. PUBLIC PARTICIPATION

This section of the agenda gives the Board of Education an opportunity to recognize residents who wish to raise a question or to make a brief statement on matters including, but not limited to, agenda items. The time available will be limited for each question or statement.

M. EXECUTIVE SESSION (if necessary)

N. ADJOURNMENT